Application number

Registration number

These boxes for University use only

Course code	
Status	**Date**

University of Strathclyde Glasgow

POSTGRADUATE APPLICATION FORM
Please print clearly in black ink

PLEASE RETURN TO:

Admissions
University of Strathclyde
16 Richmond Street
Glasgow, G1 1XQ, UK
Tel +44 (0) 141 548 3195
Fax +44 (0) 141 552 5860

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1. Personal Details This information is required to create an application record and is not used in the selection process. (See Note 1)

Surname/Family Name (BLOCK CAPITALS)
(For International applicants name must be as passport)

First name(s)   **Title** (Mr/Ms/etc)

Previous surname if changed   **Email Address**

D D M M Y Y Y Y

Date of Birth   **Are you:** Male ☐ Female ☐   **A full-time member of Strathclyde Staff:** Yes ☐ No ☐

Permanent Address   **Correspondence Address** if different from permanent address

Postcode   Postcode

Telephone   Telephone

Ethnic Origin To be completed by UK applicants only (See Note 2)   **Disability/Special Needs** (See Note 3)

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2. Application details

TAUGHT COURSES   MSc ☐ MLitt ☐ LLM ☐ MEd ☐ MEnvS ☐ MArch ☐ MIM ☐ PgDip ☐ PgCert ☐ Non-graduating ☐

Proposed Course Title

Proposed Mode of Study   Full-Time ☐ Part-Time ☐ Distance Learning ☐   **Proposed Start Date**   M M Y Y Y

Most courses start in September/October each year. Please consult the Prospectus for variations

RESEARCH DEGREES   PhD ☐ MPhil ☐ DBA ☐ LLM ☐   **In the Department of**

DEdPsy ☐ MRes ☐ EngD ☐ EdD ☐   **Proposed Course Title**

Proposed Mode of Study   Full-Time ☐ Part-Time ☐ External Study ☐ (see Section 7)   **Proposed Start Date** (begins on 1st of month)   M M Y Y Y

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3. Fee Status (See Note 4)

Do you require a student visa to study in the UK? Yes ☐ No ☐

If you answer YES, please enclose a copy of the page(s) of your passport which show your photograph, name, date of birth, nationality and date and place of issue.

Place of Birth   If you already have a visa please provide issue date (mm/yyyy)

Nationality (as on passport)   Date of first Entry to UK (dd/mm/yyyy)

Passport number (Non UK/EEA applicants only)   Passport Issuing Country (Non UK/EU students only)

4. Academic Qualifications Please list all main periods of study taken, whatever the result, in chronological order. Where final examination is to take place, please give full details. If you are awaiting the result of any examination recently taken, write PENDING in the result column. Documentary evidence of known results should be attached with this form: only certified photocopies are acceptable.

Level, eg HND, degree or professional qualifications	Subject	Results (grades or bands or GPA)	Year Taken	Where studied

5. English Language (non-UK applicants only) It is necessary for you to indicate your level of proficiency in the English Language.

Is English your first language? ☐ Yes ☐ No

If no, please specify which English language qualification you have taken or intend to take (a copy of your test certificate should be attached with this application or forwarded later. Your test should not be more than 2 years old by the start of your course)

☐ IELTS ☐ TOEFL (paper) ☐ TOEFL (internet) ☐ Other – please specify _____

Date taken/to be taken _____ Score/Grade _____

The minimum score for IELTS is 6.5, TOEFL (paper-based version 600, internet-based 90-95). Some departments require a higher score, please refer to prospectus for details. If your language of instruction for your degree was English, please provide evidence from your institution.

6. Work Experience Give details of work experience, training and development. Continue on a separate sheet if necessary.

Job title/Responsibilities/ Nature of work/training	Name of Organisation	From Month Year	To Month Year

7. Research Please provide a brief description of the research area you are interested in if you are applying for a Research degree. Please attach a separate research proposal.

Will you be undertaking your research at Strathclyde University or elsewhere? (See Note 5) Strathclyde University ☐ Elsewhere ☐

If elsewhere, please give details _____

8. Personal Statement (taught courses only) Please provide any other relevant information to support your application. Continue on a separate sheet if necessary. For example – why you chose the course, why Strathclyde University, how this course will contribute towards your future career plans.

9. Finance How do you intend to finance your course of study? Please tick appropriate box(es) to indicate source of finance

Self-funded (please attach a letter to confirm that you will be responsible for payment of fees) ☐

Funded by employer/government (please attach documentary evidence of financial support). A second copy will be required for Registration. ☐

Grant/Scholarship ☐

Other (please detail) ☐

Have you already been awarded a grant/scholarship? ☐ Yes ☐ No If yes, please attach a copy of your award letter

Have you applied for a grant/scholarship? ☐ Yes ☐ No If yes, please give details below including name, value and duration

If you intend to apply for a grant/scholarship please give details below. Continue on a separate sheet if necessary

You must provide evidence of your award of sponsorship/grant. If self-funding provide evidence that you have sufficient funds to cover your full first year tuition fee and maintenance of £600 per month. Completion of this section does not constitute an application for financial support. Candidates for Research Council, University Studentships and other scholarships should make a separate application via their prospective Head of Department or appropriate sponsoring body. Please contact the International and Graduate Office (www.strath.ac.uk/igo) for further information on financial assistance/scholarships.

10. References

Give names, positions and addresses of two people who have been involved in supervising your recent academic work. If you have not been in education for a number of years please give the name of your current employer instead of one academic reference

Referee 1	Referee 2
Name	Name
Position	Position
Address	Address
Telephone Email	Telephone Email

Complete the top section of each Reference Form and send one to each of your referees. **We will NOT normally request references on your behalf from your referees. It is your responsibility to ensure that all references are supplied in support of your application. All references must be submitted with application form.** Separate forms are included for this purpose.

11. Criminal Conviction (UK applicants only) (See Note 6)

Do you have a relevant criminal conviction which will be unspent at the time of your admission to the University?

Yes ☐ No ☐

You should not declare any spent convictions or any offence for which the penalty was a non-custodial sentence carrying a fine of less than £1000

Checklist – Before you send in your application ensure that you have:

☐ Fully completed every section of the form

☐ Enclosed proof of English Language Proficiency, eg IELTS, etc (if available at time of application. This qualification should not be more than 2 years old by the start of your course)

☐ Forwarded reference form to referees or enclosed references (remember to complete your name and course on the reference form)

☐ Ticked the Criminal Convictions box (UK applicants only)

☐ Evidence of source of finance (if available at time of application)

☐ Enclosed certified copies of academic transcripts and certificates

☐ Enclosed a copy of passport (International applicants only)

☐ Signed the declaration below

13. Declaration I certify that the information given in this application is correct and complete. I understand that the personal data provided on this form will be held and processed on institutional machinery, including www tools and other Internet software according to the Data Protection Principles and for the sole purpose of possible admission to the University. If I am admitted to the University, I undertake to observe the University's regulations and to ensure payment of fees and other liabilities. For further information on this please see www.mis.strath.ac.uk/Secretariat/Publications

Applicant's Signature _____ Date _____

FOR UNIVERSITY USE ONLY

Application no _____   Course title _____   Level of Course (eg _____
PhD, MSc, non-grad)

Start Date | | | | | | | | Actual Duration | | FT ☐ PT ☐ DL ☐   Staff Member ☐
(dd/mm/yyyy)   of Study (months)

UNCONDITIONAL OFFER (no Academic conditions) ☐

CONDITIONAL OFFER (Academic conditions) ☐

Obtain qualifications (specify level, eg Honours class) _____

_____

Satisfactory reference(s) required   1 Ref ☐   2 Refs ☐

Proficiency in English   IELTS 6.5 ☐   TOEFL (I-B Test) 90-95 ☐   TOEFL (PB) 600 ☐   Other (please specify) _____

Pre-sessional English   Modules 1-3 ☐ Module 2-3 ☐   Minimum overall score _____
(out of 20)

Other conditions _____
(please specify)
_____

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INTEGRATED OFFER (pre-sessional English and main course of study – no other academic conditions) ☐
(International applicants only)

Pre-sessional English   Modules 1-3 ☐ Module 2-3 ☐   Minimum overall score _____
(out of 20)

REJECT   Inadequate qualifications ☐   Places already filled ☐   Course/research facilities not available ☐

Other _____

(International applicants only)
State the evidence used to assess academic suitability (e.g. BSc Hons Mathematics, Second Class (Upper Division), University of Calcutta, 2009 and IELTS 6.5).
This statement will be provided to UKBA. Please ensure that copies of these qualifications are sent to Registry.

Degree: _____

English proficiency: _____

Research Only   1st Supervisor _____   **2nd Supervisor** _____

Field of Study _____

External Study Yes ☐   Details of proposed supervisory arrangements, number of proposed meetings etc are enclosed ☐

Decision authorised by
(Head of Department,   **Name (print)** _____   **Date** _____
Vice Dean or nominee)

                        Signature _____

Admissions Use only - Does the application/offer contain the following?

References ☐ Financial Support ☐ Proficiency in English ☐ Evidence of Qualifications ☐ Passport copy ☐ Deposit Required ☐ Fee Confirmed ☐